



5237 E Hwy 12, STE. 1 - Aberdeen, South Dakota 57401 - Office (605) 225-7082 - Fax (605) 225-4425

Weekly Project Meeting Agenda (W.P.M.)

Date: April 7th, 2021

Project: NH 0212(165)224, Highway 212 Potter County, SD

Public

- I. Review Project Schedule.
 - Detour ramp getting built
- II. Utility Issues.
- II. Questions & Concerns None
 - Closing Phase 2, from Mannston St. to Exene St. towards the end of next week. I'll let business owners know a day or 2 in advance.
 - Shawn from CHS would like to meet on Court St. to discuss truck circulation and adjust signs if needed.
- IV. Recommendations None

(Thank and Dismiss Public)



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Contractor/OWNER

- A. Safety Concerns.
None at this time.
- B. Staking Items.
Blue Topping. It was discussed Glen (Scotts Eng.) could spot check the base course grade. He will be here Monday.
- C. Contractor/Owner Topics.
Lab Trailer. Needs steps raised, new no smoking signs, and water.
- D. Pay estimate items w/DOT
 - Weekly resolution on RCI quantities(list items)
- E. Subcontractor pay items: (list all subs working and items for payment on the next estimate)
 - 1. Lien Notices
 - 2. Lien waivers
- F. WWD (weather working days) on critical path schedule since last meeting as compared to by the project owner



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1. Number of WWD days charged:
2. Number of WWD days not charged:
3. WWD days to date: 1.5
4. Resolution needed on WWD (date of work in question): Dispute, if necessary.
5. Critical path item(s) for upcoming week:
 - Build detour this week
 - Asphalt detour next week
 - Traffic control next week
 - Stripe detour next week

G. Schedule update: (hand out updated schedule)

1. RCI meeting schedule (note any changes)
2. Subs meeting schedule (list by name when working)

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H. Change orders

1. Need to request – Sanitary sewer services, Radius at Mannston and Court St. to be prepped and asphalted.
2. Status of pending

I. Material Issues/Certifications

1. Sampling –



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2. Testing –

3. DOT 18's –

4. Certifications –
• DOT 97

J. Plans/Specification Issues

1. Interpretation
2. Application
3. Notice/Claim Status

K. Personnel/Inspector Needs

L. Other

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