Unapproved Minutes

Gettysburg, South Dakota

April 4, 2016

Pursuant to the due call and notice thereof, the City Council met in regular session on April 4, 2016 at 7:00 PM. Those present Mayor Bill Wuttke, Ron Larson, Dawn Nagel, Mick Bliese, and Bryan Hause. Also present were Russell Anderson, Maintenance Supervisor (joined meeting at 7:45), Daniall Ablott, Finance Officer, Corey Wannamaker, Deputy Finance Officer, Mark Kessler, Chief of Police (joined meeting at 8:25), Luke Kleinlein, Deputy Police Officer (joined meeting at 7:20), Lynell Jessen, Larry Madsen, and David Yecha.

VOUCHERS PAYABLE

**Payroll Expense by Department:**

Ambulance 4,541.55

Finance Office 4,127.96

Parks 437.20

Police 6,035.00

Rubble Site 544.32

Sewer 1,526.70

Snow Removal 136.08

Streets 5,369.50

Swimming Pool 340.00

Water 1,817.58

Total Payroll Expense by Department 24,875.89

Net Payroll 18,113.30

AFLAC Supplemental Insurance 465.11

Bank of the West Payroll Taxes and Sales Tax 5,997.47

Butz, Eric Water Deposit Refund 100.00

Cam-Wal Electric Security Light 12.00

Celerity / MN Wireless Airport & Fire Hall Internet 73.07

Child Support Services Child Support 125.00

Clark, Mike Water Deposit Refund 100.00

Companion Life Life Insurance 23.00

Creative Product Source Police Supplies 267.64

Cronin, Jim Water Deposit Refund 100.00

Dakota Backup Computer Backup 160.02

DakotaCare Health Insurance 6,187.41

Economic Development 1st Quarter Stipend 3,750.00

Gas-N-Goodies Police Car Wash & Gas 95.79

Gettysburg Collision Center Ambulance Repair 468.00

Gettysburg Economic Development BBB Taxes 1,482.07

Goebel, Kenny Water Deposit Refund 100.00

Heartland Waste Management Garbage Fee 4,804.35

Holzwarth Sales & Service Street Supplies 1,982.61

Holzwarth, Shane Water Deposit Refund 100.00

Jager, Michael Water Deposit Refund 100.00

Jost, Trisha Water Deposit Refund 100.00

Kinetic Leasing John Deere 410J Lease 18,062.59

Lamb Motor Company 2016 Chevrolet Silverado 22,968.00

Larson, Michael Legal Fees 487.50

Mid Dakota Rural Water Airport and City Water Usage 13,429.50

Midway Parts Street Supplies 457.96

Montana Dakota Utilities Gas, Electric, and Lights 5,725.71

Neve’s Uniforms Police Supplies 249.00

New Creations Police & Finance Supplies 38.09

Northwest Pipes Swimming Pool Supplies 728.33

Oster, Justin Water Deposit Refund 100.00

Petty Cash Water Postage 23.87

Physio Control Ambulance Supplies 417.84

Pitlick, Chad Water Deposit Refund 100.00

Potter County Auditor Street Fee 10.00

Potter County News Finance & Swimming Pool Publishing 97.75

Praxair Ambulance Supplies 81.96

Rausch Grain & Livestock Water Deposit Refund 100.00

Schlachter Lumber Park Supplies 4.69

SD Municipal League District Meeting 92.00

SD Municipal Street Maint Assoc Street Conference 50.00

Servall Finance, Police, Airport, and Ambulance Rugs 113.32

Simon, Stuart Water Deposit Refund 100.00

SD Department of Health Water Test 30.00

SD One Call February One Calls 3.15

SD Retirement System Retirement 2,628.17

The Burg Police Gas 30.73

True Value Street Supplies 140.45

US Postal Service Water Bill Postage 178.77

Venture Communications Phone, Fax, Internet, and Alarms 756.87

Verizon Police & Street Phones 256.83

Wex Ambulance Fuel 554.55

Zuber Refrigeration Auditorium Repair 124.99

TOTAL CHECKS **112,849.46**

Moved by Larson, Bliese seconded, motion carried to approve the minutes from February 10, 2016 and March 7, 2016.

Moved by Nagel, Larson seconded, motion carried to approve Accounts Payable.

Two bids were read for the 2016 Chevrolet Tahoe Pursuit Rated; Lamb Motors for $37,310 and Billion Auto for $37,500. Motion by Hause, Bliese seconded, motion carried to accept the bid from Lamb Motors.

Employee Handbook was put on hold.

City Attorney, Michael Larson verified that the alley by Michelle Hawkinson has not been vacated and a claim for a tree falling on her mother’s car was submitted to insurance. Motion by Bliese, Hause seconded, motion carried to look into the necessary procedures to vacate the alley.

The 911 Dispatch bill was tabled for further information from a County Commissioner.

Hause as a member of the 5 Year Planning Committee gave the Maintenance Report. Moved by Hause, Nagel seconded, motion carried to approve the 2016 Drainage Project. The 2nd item Anderson is looking at is applying for a SD DOT Community Access Grant for assistance with roads going up by the elevator and would like to apply for this but needs permission to spend approximately $20,000 for an engineer prior to applying for the grant. Motion by Hause, Nagel seconded, motion carried to apply for the grant and hire an engineer.

There was no fuel bid received. Hause asked the Finance Officer to call and see if they would honor the bid for another month.

Ablott gave the Finance Officer’s report including a letter from the Rubble Site Inspector stating that the site is now undeterminable, but the license is valid until July, 2018. Moved by Hause, Bliese seconded motion to give Senior Center their stipend. After a Worker’s Comp audit, the City received a refund of $3,269.

Moved by Hause, Mick seconded, motion carried to publish the 2015 Annual Report.

Nagel would like to add to the maintenance report about the surplus property sold and the West Nile Grant. The John Deere Dozer sold for $1000 and the 2000 Ford Pickup that was sold at the R & K Mechanical Auction and the city received $3116. Hause motion, Nagel seconded, motion carried to apply for the West Nile Grant for up to $20,000 and ask for money towards a new Mosquito Sprayer (current one is between 12 to 17 years old).

Moved by Nagel, Hause (Bliese and Larson nay) seconded motion, motion tied to remove the photo of a sign on the City’s website since it doesn’t represent what the sign looks like today. The tie was broken by Mayor Wuttke who said to leave the photo as it is.

Moved by Hause, Larson seconded, motion carried to approve a One Day Malt Beverage License on June 25, 2016 for the Gettysburg Volunteer Fire Department for the Car show that will be held downtown.

The following building permits were presented to the Council:

Justin Oster Fence 305 S Ellsworth St

Missy Brown Addition 504 S Harrison St

Corey Beetsch Fence 701 E Logan Ave

Motion by Nagel, Larson seconded, motion carried to approve these permits.

Kleinlein will be taking his certification test on Wednesday, April 6, 2016 and if he pasts he will go to training on April 18th and 19th, 2016 and then should have his results in a couple of days.

Motion by Hause, Nagel seconded, motion carried to go into executive session for personnel at 7:50 pm. Council reconvened at 8:25 pm.

Interviews will be set up for the Deputy Finance Officer with Wuttke, Bliese and Ablott.

In Correspondence: The Council was presented information on the Girls Scout honoring Katy Belford, and information regarding making Gettysburg Capital of the Day. Wuttke reported that Ablott, Wannamaker, Sara Wuttke, and himself with be attending the District SDML Meeting in Herreid on April 5, 2016.

In Round Table: Hause mentioned the cement pad running north and south along Exene. Hause asked if it was straight and true. Anderson stated that it does not look crooked to him. Bliese asked about the Sundberg House and the garage is getting to lean more every day. Hause asked Kessler to ask them about their plans. Bliese asked about putting more fence by the swimming pool. Bliese wants to see how the other stands up since he was told it has been repaired twice. Anderson said it has only been repaired once and if people wouldn’t run into it there would not be a problem. Bliese asked about the Powerlift. Ablott stated that the first Power Lift initially was to be installed this Thursday along with repairs done on the ambulance and picked up on Saturday, but the installer had a family emergency and the appointment was cancelled. Bliese asked about donations for the Power Lift. Ablott is waiting for bank statements, but we are real close to having all the funds for both power lifts. DJ’s Grip It and Sip It donated $2500.00. Anderson stated that we might be short on 15” pipe. Hause stated that it was approved without a number. Wuttke is going to be gone on May 2nd and would like to have the meeting on May 3rd at 7:00pm. Motion by Hause, seconded by Larson (Bliese – nay), motion carried to have the meeting on May 3, 2016 at 7:00 pm. Wannamaker went to the school with 15 applications for Pool Personnel and handed out 11 applications. One application has been received from that. Hause thanked Wannamaker for doing. Wuttke thanks Wannamaker and wishes her best of luck.

Motioned by Bliese, Hause seconded motion carried to adjourn at 8:36 PM.

Attest: Witness

Daniall Ablott, Finance Officer Bill Wuttke, Mayor

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