Unapproved Minutes

Gettysburg, South Dakota

July 2, 2018

Pursuant to the due call and notice thereof, the City Council met in regular session on July 2, 2018 at 7:00 PM. Those present were Mayor Bill Wuttke, Ron Larson, Pat Everson, Fran VanBockel, Dawn Nagel, Kelly Archer and Adam Roseland. Also present were Dave Mogard, Chief of Police, Russell Anderson, Maintenance Supervisor, Daniall Ablott, Finance Officer, Kara Williams, Economic Development, Todd Goldsmith, KLJ Engineers and Lynnette Eckert, Central Plains Water Development District.

Moved by Everson, VanBockel seconded motion carried to approve the minutes from June 4, 2018 with clarification from Roseland that the minutes reflect the council does not allow lifeguards using the pool after hours.

VOUCHERS PAYABLE

**Payroll Expense by Department:**

 Airport 267.48

 Ambulance 2,821.88

 Finance Office 3,467.07

 Parks 1,867.22

 Police 3,776.66

 Rubble Site 2,070.90

 Sewer 3,850.72

 Streets 3,697.70

 Swimming Pool 10,506.44

 Water 3,930.50

Total Payroll Expense by Department 36,256.57

Net Payroll 27,745.90

Ablott, Daniall Finance Conference 248.04

AFLAC Supplemental Insurance 533.36

Agtegra Street Supplies 2,288.52

All-American Publishing Police Supplies (299.00)

Anderson, Russell Airport Fees 525.00

Avera Occupational Medicine Employee Drug Testing 71.00

Balco Uniform Police Supplies 306.36

Bank of the West Payroll Taxes and Sales Tax 7,500.00

Brown Agronomy Park Supplies 645.90

Capital Sports Park Supplies 344.99

Child Support Service Payroll Deduction 568.00

Conradie, Susanne Finance Conference 33.00

Dakota Farm & Ranch Supplies Street, Water, Park, Police, Pool, Finance Supplies 760.75

Dean’s Repair Police Repair 179.99

DENR Water Fee 600.00

Economic Development 2nd Quarter Stipend 5,000.00

Emergency Medical Products Ambulance Supplies 846.10

Gas N Goodies Police Carwashes 40.00

Gettysburg Economic Development BBB Taxes 2,908.23

Hawkins, Inc Pool Supplies 1,877.12

Heartland Waste Garbage Fee 6,043.69

Holiday Inn – Sioux Falls Finance Conference 450.00

John Deere Financial Park Repair 321.87

Kiefer Swim Products Swimming Pool Supplies 79.44

KLJ Engineering Airport Fees 15,470.00

Logan Electric Street Light Repair 848.33

Marco Finance Supplies 90.54

Menard’s Pool Supplies 105.98

Michael Todd & Company Street Repair 243.00

Mid Dakota Rural Water City and Airport Water 14,763.44

Midway Parts Pool, Street, and Park Repair 316.80

Mike’s Repair Street Repair 740.00

Modern Marketing Police Supplies 355.19

Mogard, Dave Police Supplies 34.97

Montana Dakota Utilities Gas, Electric and Lighting 4,770.73

New Creations Police, Ambulance, & Finance Supplies 833.45

Oahe Area Youth Center Stipend 5,500.00

Potter County News Finance, Police, Pool, & Street Publications 366.59

Praxair Ambulance Supplies 89.38

Principal Financial Group Life Insurance 58.22

R & K Mechanical Pool Repair 63.00

Sam’s Club Pool Supplies 262.62

Schatz Electric Park Repair 787.70

Schlachter Lumber Park Supplies 93.42

SD Municipal League Council Conference 100.00

Servall Finance, Airport, Ambulance, and Police Supplies 109.44

Shane Wager Police Repair 300.00

South Dakota One Call Water Locate Fees 19.95

South Dakota Retirement System Retirement 3,064.94

Stryker Ambulance Supplies 5,153.01

True Value Hardware Park Supplies 559.51

US Postal Service Water Supplies 425.56

Venture Communications Phones, Faxes, and Internet Services 889.93

Verizon Street and Police Phones 367.88

Vilas Superstore Water, Ambulance, Pool, & Park Supplies 84.92

Wellmark BCBS Health Insurance 10,274.13

Wex Bank Ambulance Fuel 392.96

Zhecheva, Virzhiniya Water Deposit Refund 7.15

TOTAL CHECKS **127,161.00**

Moved by VanBockel, Roseland seconded, motion carried to approve the vouchers payable after discussion on AFLAC, Life Insurance and the Bulk Mailing Permit.

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Todd Goldsmith, KLJ Engineers addressed the council regarding bids for the airport fuel project. Four bids were presented to the council; Sharpe Enterprises - $396,210.50, Morris, Inc. - $425,318.70, Anderson Contractors, Inc - $449,461.00, and Vanderpol Dragline, Inc - $459,023.80. Moved by Archer, Roseland seconded, motion carried to award the bid to Sharpe Enterprises pending receipt of the FAA Grant.

Lynette Eckert, Central Plains Water Development District, presented a grant for $37,000 to the City of Gettysburg for the drainage/flooding water project. Eckert also thanked Russell Anderson for serving on the board for our district.

Goldsmith discussed the Airport Fuel System including the Construction Administration Agreement and Grant Application. Moved by Everson, VanBockel seconded, motion carried to approve the Construction Administration Agreement subject to grant approval. Moved by VanBockel, Larson seconded, motion carried to approve the grant application.

The Elevator Street Project was also discussed by Goldsmith. Moved by VanBockel, Roseland seconded, motion carried to approve the Notice to Proceed Contract.

The Animal Control Committee will get with the City Attorney to write up a draft of the amended ordinance change to be presented to the Council at the next meeting.

Wuttke reported from the last firefighters meeting that the EMT’s will be added to the Who’s Responding App and divide up the costs.

Mogard gave his police report. Problems with Mobridge dispatch and surveillance systems were discussed. Moved by VanBockel, Everson seconded, motion carried to approve purchasing two flood lights that are portable and rechargeable for $800 each.

The animal clinic was discussed. Moved by Everson, VanBockel seconded, motion carried to have the animal clinic at the park on July 17 (NOTE – the vet is not available on July 17 therefore the date has been moved to July 24) with advertising after times have been set up from vet.

Mogard asked about replacing the Ford Squad.

Anderson gave his maintenance report. Anderson asked to purchase a sewer camera. Moved by VanBockel, Roseland seconded, motion carried to purchase a sewer camera from Northwest Pipe Fittings Inc out of Huron for $10,216.90.

Anderson discussed the pipe and water flow for the water drainage project. Street signs by the school and speed limits will be added to next month’s agenda.

There was one fuel bid from Agtegra for the following: Unleaded $2.565, Ruby Field Master $2.60. Moved by Roseland, Larson seconded, motion carried to accept the bid from Agtegra.

Moved by Nagel, VanBockel seconded, motion carried to move the August meeting to the 8th.

Ablott gave the finance officer’s report asking for any budget requests.

Moved by VanBockel, Roseland seconded, motion carried to approve ambulance write-offs in the amount of $2,529.47.

Moved by Roseland, Archer seconded, (Larson – nay) motion carried to accept Ablott’s letter of resignation.

Moved by Everson, VanBockel seconded, motion carried to approve the following building permits; Mandy Luikens – addition at 500 E Commercial Ave.

Motioned by Roseland, Larson seconded, motion carried to go into executive session for personnel at 8:40 pm. Council reconvened at 9:23 pm.

Moved by Everson, VanBockel seconded, motion carried to hire Allen Robbennolt as our new police officer at $16.00 per hour cops salary.

Round Table: Nagel asked if we had anything from the Elected Officials workshop or from the Finance Officer’s workshop that were attended. Ablott said the Elected Officials workshop is the month and the Finance Officer’s workshop was very interesting about dealing with different personalities based on generation and how to motivate your employees and then went to classes on code enforcement and the changes to liquor laws and licenses. Nagel asked if provide that information in notes so that it can be shared to the council and the public so that Susanne and whoever takes over. Ablott said yes we take notes. Nagel in other comments said thank you for your time here at Gettysburg with us. Best Wishes in your endeavors and new adventures. Mogard said courtesy of the Highway Patrol we got a $4,500 radar system given to us and it cost a $112 to put it in. We got a $3,000 light bar and a $1,200 switch to control the light bar and we bought that for $250. We saved about $6,000 there. VanBockel said that was a great car show and a lot more people came. Everson asked the streets were going to be filled in. VanBockel wants to thank the guys for the car show. Wuttke said he wanted to visit with people from the class reunion and they all commented on how nice the park was looking.

Public Comment: Kara Williams will be sending you some additional information on some of those properties that you might find interesting. Archer asked about finding any more information about the awning. Williams said it looks like it needs to be refurbished.

Motion by Nagel, VanBockel seconded, motion carried to adjourn at 9:30 PM.

Attest: Witness

Daniall Ablott, Finance Officer Bill Wuttke, Mayor

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