Unapproved Minutes

Gettysburg, South Dakota

February 1, 2016

Pursuant to the due call and notice thereof, the City Council met in regular session on February 1, 2016 at 7:00 PM. Those present Mayor Bill Wuttke, Ron Larson, Pat Everson, Fran VanBockel, Dawn Nagel, Mick Bliese, and Bryan Hause. Also present were Russell Anderson, Maintenance Supervisor, Daniall Ablott, Finance Officer, Corey Wannamaker, Deputy, Mark Kessler, Chief of Police, Luke Kleinlein, Patrolman, Tanya Tanner, Marsha Johnston, Shanya Wolfe, Brandi Valentz, Ken Iverson, Adam Westphal, Dan Thomas, and Mike Jager.

VOUCHERS PAYABLE

**Payroll Expense by Department:**

Council 5,220.00

 Finance Office 3,814.15

 Police 5,687.16

 Rubble Site 1,117.76

 Sewer 1,032.80

 Snow Removal 479.16

 Streets 3,314.56

 Water 3,097.90

Total Payroll Expense by Department 24,111.33

Net Payroll 17,458.62

AFLAC Supplemental Insurance 1,395.33

American Red Cross Swimming Pool Fees 200.00

Bank of the West Payroll Taxes and Sales Tax 6,115.75

Bliese Machine Shop Rubble Site, Street, and Parks Supplies 1,414.75

Brown & Saenger Election Box 46.82

Cam-Wal Electric Security Light 11.50

Child Support Services Child Support 125.00

Companion Life Life Insurance 23.00

Dakota Backup Computer Backup 160.02

DakotaCare Health Insurance 5,979.31

Dakota Farm & Ranch Streets, rubble site, and animal control supplies 282.58

DCI Credit Service Payroll Deduction 150.00

Emergency Medical Products Ambulance Supplies 350.23

Gall’s Police Supplies 23.46

Gas-N-Goodies Police Gas 27.47

Gettysburg Economic Development BBB Taxes 2,054.89

Gettysburg Fire Department Donation Correction 250.00

Heartland Waste Management Garbage Fee 4,821.50

Logan Electric Auditorium and Main Street Lights Repair 1,169.72

Marco Copier Lease 140.41

Michael Larson Legal 1,590.00

Mid Dakota Rural Water Airport and City Water Usage 12,785.05

Midway Parts Street Supplies 130.90

MN Wireless Airport & Fire Hall Internet 73.07

Montana Dakota Utilities Gas, Electric, and Lights 5,383.29

Neve’s Uniforms Police Supplies 266.52

North Central Farmers Elevator Fuel and Gas 1,881.03

Northwest Pipes Water Supplies 2,104.21

Oahe Area Youth Center Donation Correction 250.00

Physio Control Ambulance Supplies 1,663.47

Potter County News Publishing 165.07

Potter County Treasurer NECOG Dues 581.00

Public Safety Center Police Supplies 374.63

Praxair Ambulance Supplies 224.40

Schatz Electric Airport Supplies 949.38

Schlachter Lumber Park Supplies 548.64

Servall Finance, Police, Airport, and Ambulance Rugs 113.32

Shane Wager Finance Office Computer Installation 720.00

SD Department of Revenue Water Tests 30.00

SD One Call December One Calls 5.25

SD Department of Transportation 2016 Airport Conference 45.00

SD Retirement System Retirement 2,511.70

The Drug Education Press Police Advertising 95.00

US Postal Service Water Bill Postage and Stamps 383.03

Venture Communications Phone, Fax, Internet, and Alarms 763.47

Verizon Police Phones 101.35

Vila’s Super Store Street and Finance Supplies 26.78

Wex Ambulance Fuel 327.57

Zuber Refrigeration Finance Heater Repair 90.03

TOTAL CHECKS **76,383.52**

Moved by Everson, Bliese seconded, motion carried to approve the minutes from January 4, 2016.

Moved by Nagel, VanBockel seconded, motion carried to approve Accounts Payable.

A public hearing was held on an alcohol license for the VFW. Dan Thomas, representing the VFW asked the council to decline the application. The VFW does not want the alcohol license.

Michael Larson had an appointment regarding Lucy’s Bar N Grill and turned it over to Marsha Johnston. Marsha asked the Council to have a special meeting to approve the liquor license. Hause asked that a background check be done prior to the Special Meeting. Michael stated that he helped Shanya fill out the necessary paperwork for the LLC and advised her the correct way. Hause motions that if we have a special meeting that if the Lucy’s isn’t the financial burden of that then nobody on the council gets paid for that special meeting. Motion dies for lack of second. Nagel motions, Everson seconds (Hause Nay), motion carried that we have a Special Session on Wednesday, February 10, 2016 at 7pm to approve Lucy’s Bar N Grill, LLC Liquor license and that the Finance Office will look to see if there are any standing regulations on who incurs the cost of those special meetings prior.

Lamb Chevrolet was the only bid received for a Chevrolet Silverado Special Purpose at $29,818. Kessler asked to table the bid at this time. VanBockel motion, Hause seconded, motion carried to table the vehicle bid. Wuttke asked that Kessler and the police committee meet.

Wannamaker asked the Council if they have reviewed on the employee handbook will be tabled one month. Mayor Wuttke appointed Nagel, Hause, and Everson to the Employee Handbook Committee.

A Chief Kessler gave his police report for January with one addition of a Motor Vehicle Accident. Kessler reported he has called the owner of the building on the corner regarding code enforcement and he is working on getting a hold of her. Officer Kleinlein reported that Law Enforcement Training Center is still throwing his paper work around for reciprocity so he can have study material and take the test.

Motion by VanBockel, Nagel seconded, motion carried to approve Anderson attending the Airport Conference in Deadwood on April 6 and 7, 2016.

Anderson stated in his maintenance report that Everson asked him to look into a steel fence around the dumpsters at the maintenance shop. Motion by Nagel, Everson seconded, motion carried to purchase materials to put up a 6’ steel privacy fence around the dumpsters at a cost of $1,400.00. Anderson asked what the council would like to do with the pickup that is the city is going to surplus. Anderson will check with the County to see if they have are having an auction this year. If not, it will be put up for sealed bids. Anderson reported that they have started laying culvert today.

Wannamaker asked the Council to approve the Airport Emergency Action Plan that was requested by the FAA. Moved by VanBockel, Nagel seconded, motion carried to approve the plan.

There was only one fuel bid from North Central Farmers Elevator for the following: Unleaded $1.806, Ruby Field Master $1.55 and #1 Ruby Field Master $1.86. Moved by Hause, Bliese seconded motion carried to accept this bid.

Wannamaker asked that the Council Meeting Minutes be taken to the museum once the minutes have been transcribed on Computer and put on the City of Gettysburg’s web page. The Motion by Everson, Nagel seconded, motion carried to give the original Council minutes to the Museum except for the 15 years of minutes the city is required to keep. Ablott presented the Oahe Youth Center’s Financial Statement. Nagel asked Ablott to get clarification for the next meeting on how the youth center can run on a negative balance. Ablott reported the unpaid balance of the Fire Hall Loan is $15,875.00 and will be paid off in 2016.

Motion by Everson, VanBockel seconded (Hause – nay) motion carried to publish the 2016 salaries.

Ablott asked the Council how much they would like to pay the election workers if needed. The Chairman for the election is Beth Hamburger, with Jill Langer and Sharleen Eliason as workers. Ablott will get with Barb Everson regarding a joint election with the school if needed. Moved by Hause, Bliese seconded motion carried to hire the election workers at $10.50 per hour.

Motion by VanBockel, Larson seconded, motion carried to appoint Potter County News as the official newspaper.

Wuttke asked Ablott to look into liability issues at the Fire Hall. The South Dakota Public Insurance Alliance said that all city employees including Firefighters and EMT’s may use the fitness equipment. If the spouse would like to use it, they must sign a waiver. It must be posted that no one under the age of eighteen (18) may use the fitness equipment.

Motion by VanBockel, Nagel seconded, motion carried to publish an ad regarding Pet Registration.

Wuttke stated that Student Government Days is Tuesday, February 3, 2016 at the Legion at 12:00 pm for all Council members and city employees.

Motion by Hause, Nagel seconded, motion carried to go into executive session for personnel at 8:21 pm. Council reconvened at 9:12 pm.

Motioned by Hause, Bliese seconded, motion carried to advertise for pool personnel with the wages in the newspaper and put the same ad on the Website and Facebook page and attach a copy of the application to it and list it at the school.

In correspondence, Ablott reported the NECOG performance for 2015 and is available in the Finance Office. Also included was a letter from the DENR with changes on their requirements for a concrete plant. Also, with generous donations from our community for the purchase of two power lifts, the city is around $5,700 short of the cost of the power lifts and installation. Beth Hamburger is applying for a grant from Community Development.

In Round Table, Nagel asked about the District Meeting. We are in District 7 and the meeting will be held in Herreid on April 5. It will be discussed at the March meeting. VanBockel would like to thank the EMT’s and all the people of the community for being so tight and working together. Wuttke wanted to remind everyone about Government Day tomorrow.

Motioned by Bliese, VanBockel seconded motion carried to adjourn at 9:17 PM.

Attest: Witness

Daniall Ablott, Finance Officer Bill Wuttke, Mayor

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