Unapproved Minutes

Gettysburg, South Dakota

March 7, 2016

Pursuant to the due call and notice thereof, the City Council met in regular session on March 7, 2016 at 7:00 PM. Those present Mayor Bill Wuttke, Ron Larson, Pat Everson, Fran VanBockel, Dawn Nagel, Mick Bliese, and Bryan Hause. Also present were Russell Anderson, Maintenance Supervisor, Daniall Ablott, Finance Officer, Mark Kessler, Chief of Police, Chad Sawyer, and Mike Jager.

VOUCHERS PAYABLE

**Payroll Expense by Department:**

Finance Office 3,981.99

Parks 58.32

Police 6,035.00

Rubble Site 482.72

Sewer 991.71

Snow Removal 2,009.06

Streets 4,839.62

Water 1,817.58

Total Payroll Expense by Department 20,216.00

Net Payroll 14,251.50

AFLAC Supplemental Insurance 465.11

Bank of the West Payroll Taxes and Sales Tax 4,691.11

Banyon Data Systems, Inc Software Support 1,090.00

Barksdale Custom Emblems Police Supplies 197.50

Bliese Machine Shop Rubble Site Supplies 12.00

Cam-Wal Electric Security Light 12.00

Celerity / MN Wireless Airport & Fire Hall Internet 73.07

Child Support Services Child Support 125.00

Colonial Research Sewer Supplies 524.08

Companion Life Life Insurance 23.00

Dakota Backup Computer Backup 160.02

DakotaCare Health Insurance 6,603.61

Dakota Farm & Ranch Streets, Snow Removal, Police, & Fire Hall supplies 647.05

Dean’s Repair Police Repair 58.95

Emergency Medical Products Ambulance Supplies 461.79

Gas-N-Goodies Police Car Wash & Gas 47.37

Gettysburg Collision Center Police Repair 1,094.00

Gettysburg Economic Development BBB Taxes 1,776.56

Heartland Waste Management Garbage Fee 4,930.68

Holzwarth Sales & Service Park Supplies 2,515.27

John Deere Financial Street Repair 15.00

Lamb Motor Company Police Repair 459.03

Langer’s Ambulance Supplies 12.95

M & T Fire & Safety Ambulance Repairs 2,885.11

Mid Dakota Rural Water Airport and City Water Usage 13,515.00

Midway Parts Street & Sewer Supplies 182.60

Midwest Alarm Auditorium Alarm 78.00

Montana Dakota Utilities Gas, Electric, and Lights 5,634.73

Morris Equipment Street Supplies 52.69

Neve’s Uniforms Police Supplies 694.00

New Creations Police & Ambulance Supplies 337.91

North Central Farmers Elevator Fuel and Gas 1,970.52

Northwest Pipes Water Supplies 1,215.26

Potter County Auditor Code Enforcement 2,340.00

Potter County News Finance, Police & Election Publishing 513.18

Praxair Ambulance Supplies 81.96

Rodeway Inn Ambulance Conference 259.74

Schatz Electric Airport Supplies 990.17

SD Assn of Rural Water Systems Water Conference 205.00

Servall Finance, Police, Airport, and Ambulance Rugs 113.32

ServiceMaster of Pierre Finance Office Rug Cleaning 485.40

SD One Call January One Calls 3.15

SD Retirement System Retirement 2,554.62

The Burg Police Gas 36.45

Thomas, James Water Deposit Refund 43.35

True Value Street & Auditorium Supplies 328.62

US Postal Service Water Bill Postage 180.84

Venture Communications Phone, Fax, Internet, and Alarms 764.96

Verizon Police & Street Phones 256.22

Vila’s Super Store Street, Police & Finance Supplies 59.35

Wex Ambulance Fuel 457.87

TOTAL CHECKS **76,486.67**

Moved by Nagel, Hause seconded, motion carried to approve the minutes from February 1, 2016 with it being amended that Michael Larson had an appointment; to state Michael Larson did not request the appointment in regards to Lucy’s Bar and Grill and that he was contacted to attend the meeting.

Moved by Larson, Everson seconded, motion carried to approve Accounts Payable.

Chad Sawyer asked to speak to the Council regarding the use of the swimming pool for Free Diving and Skin Diving classes including basic first aid and water safety skills he would like to teach this summer. Ages 8 -11 would learn only basic snorkeling. Ages 12 + would do Basic Free Diving. All classes would only have 4 to 5 students. All students will be first aid certified. Students ages 12 and over will receive a PADI Certification Card for basic free diving that is good for life. Equipment will be rented with the option to purchase. Hause asked Sawyer to meet with the Swimming Pool Manager and Committee to discuss schedules, his liability insurance and fees he will pay the City of Gettysburg for the use of the pool.

In old business, the question was asked on how the Youth Center could operate with a negative balance based on the 2015 Financial Statement. Brandy Cole, Oahe Youth Center Board Member, said the Youth Center had received a grant the beginning of the year from the Maas Foundation and now have operating money.

The mayor would like the Employee Handbook Committee to meet with the department supervisors to discuss the changes to the Employee Handbook.

Chief of Police, Mark Kessler met with the police committee and would like to purchase the Chevrolet Tahoe Pursuit Rated vehicle with the Spotlight Option from State Bid. Philip Nagel, from Lamb Motors is not able to come close to state bid on this vehicle. Motion by Everson, Bliese seconded, motion carried to purchase the Chevrolet Tahoe Pursuit Rated from Billion Auto for $35,290.000. Kessler will take care of the animal problem in the cars by installing a hitch on each police vehicle then having a platform with a pet carrier on it available at the police station to transport the animal.

Kessler gave his police report. In code enforcement, Kessler has been in contact with Linda Vail regarding the building on Commercial Avenue. Kessler asked Linda to bring in a copy of the liability insurance for the building. The city attorney will be asked about the requiring proof of property owners’ liability insurance versus city liabilities if something were to happen. Motion by Nagel, VanBockel seconded motion carried to get the documentation regarding a tree falling on Michelle Hawkinson’s mother’s car during a snow storm in May 2015 and have Michael Larson look into if the property is an open alley or if it has been reverted back to the property owner, and if it is an open alley submit the claim to insurance and then figure out where to go forward with the alley.

Maintenance Report was given by Anderson. Jensen’s contract for asphalt and sealing the streets is below state bid. Motion by Bliese, Nagel seconded, motion carried to accept the contract from Jensen’s for asphalt at $118.00 per ton and the sealant at $1.49 per square feet of seal coat and $0.45 per linear foot for crack fill.

Anderson stated that he spoke with Brett Bauer regarding the park irrigation. Brett told Jost and Anderson he is going to get it done. Anderson is gathering information about putting white fence around the driving area at the swimming pool and removing the old wire fence.

VanBockel motion, Hause seconded, motion carried to renew the SD Department of Transportation Brooming Contract for Brooming for 2016.

Motion by Bliese, Larson seconded, motion carried to mail out Drinking Water Reports.

There was only one fuel bid from North Central Farmers Elevator for the following: Unleaded $1.886, Ruby Field Master $1.47 and #1 Ruby Field Master $1.70. Moved by Hause, Nagel seconded, motion carried to accept this bid.

Ablott gave the Finance Officer’s report and discussed the 911 bill received from Potter County in which the county would like the city to pay for half of the cost. Mayor Wuttke will find out more information regarding the surcharge money and report back to the Council.

Mayor Wuttke would like to thank everyone that took out a petition and wish we would have had more, but the election is now over with for two years.

The District 7 meeting will be held on April 5 in Herreid. Ablott would like to know if any Council Member and Spouse would like to go by March 15, 2016. The City will pay for an employee attending and spouses will need to pay in advance.

Motion by VanBockel, Everson seconded (Hause – nay) motion carried to approve the following ambulance write offs: Medicare - $1,383.53 and Medicaid - $40.00.

Corey Wannamaker, Deputy Finance Officer turned in her resignation effective April 15, 2016. Motion by Bliese, VanBockel seconded motion carried to advertise for a Deputy Finance Officer after the Finance Office Committee meets to decide if they would like the position to be Full-Time or Part-Time.

A Demolition Permit for Joe Neumayr to tear down a house and Building Permit for Eric Ellwanger was presented to the Council. Motion by Hause, VanBockel seconded motion carried to approve both permits.

In Correspondence: The Council was presented information on Painting South Dakota and information regarding Emergency Management training for elected officials.

In Round Table: Nagel asked about the street lights on the corners and highway. Anderson reported that Logan has been notified and is taking care of them. VanBockel asked about the siren at her end of town going off an hour early. Wuttke reported that Dollar General is still actively looking at Gettysburg. There is a site they are working on and with a little luck we might get a new retail business in town. Wuttke said it would fit a very good niche for our Community.

Motioned by Bliese, Nagel seconded motion carried to adjourn at 8:36 PM.

Attest: Witness

Daniall Ablott, Finance Officer Bill Wuttke, Mayor

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