



5237 E Hwy 12, STE. 1 - Aberdeen, South Dakota 57401 - Office (605) 225-7082 - Fax (605) 225-4425

Weekly Project Meeting Agenda (W.P.M.)

Date: June 2nd, 2021

Project: NH 0212(165)224, Highway 212 Potter County, SD

Public

- I. Review Project Schedule..
 - B&B working on storm sewer and water valves. Hauling out dirt and subgrading this week.
 - TSI to close Phase 3 June 11th-14th.
 - Loiseau to start milling Phase 3 June 14th.
 - Reede to start setting stringline Phase 2 June 14th.

- II. Utility Issues.
 - None at this time.

- II. Questions & Concerns
 -

- IV. Recommendations None
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(Thank and Dismiss Public)



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Contractor/OWNER

A. Safety Concerns.

- None at this time.

B. Staking Items.

- Spot check subgrade Phase 2, June 5th-7th
- Culvert on temporary approach from Broadway to Court St.
- Paving hubs Phase 2 June 11th.
- Removal limits Phase 3 week of June 14th

C. Contractor/Owner Topics.

- As builts for utilities can be located from stationing offsets and can be completed at end of project.
- Approach and culvert from Broadway to Court St. to be installed before Phase 3 closure.
- DOT/Contractor finalizing an agreement to perform work in Phase 3 full width in light of the added sanitary sewer replacement along with services.

D. Pay estimate items w/DOT

- Next pay estimate cut off is June 12th.

E. Subcontractor pay items: (list all subs working and items for payment on the next estimate)

1. Lien Notices
2. Lien waivers



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F. WWD (weather working days) on critical path schedule since last meeting as compared to by the project owner

1. Number of WWD days charged: 2, Last Thursday and Friday
2. Number of WWD days not charged:
3. WWD days to date: 13.5
4. Resolution needed on WWD (date of work in question): Dispute, if necessary.
5. Critical path item(s) for upcoming week:
 - Storm sewer, Phase II
 - Subgrading, Fabric placement, and Gravel to start towards the end of this week or beginning of next week.

G. Schedule update: (hand out updated schedule)

1. RCI meeting schedule (note any changes)
2. Subs meeting schedule (list by name when working)

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H. Change orders

1. Need to request –
2. Status of pending –



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I. Material Issues/Certifications

1. Sampling –

2. Testing –

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3. DOT 18's –

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4. Certifications –

- [Shop drawings for handrails](#)
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J. Plans/Specification Issues

1. Interpretation

2. Application

3. Notice/Claim Status

K. Personnel/Inspector Needs

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L. Other

Date: 6/02/2021

Sign-Up List

<u>Name</u>	<u>Company</u>
Jarrad Aason	Reede construction
Chad Howard	DOT
Dan Vockrodt	DOT
Brad Saltsma	Potter County Highway Department



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